COMMUNITY ACCESS
UNLIMITED

ACE

The Academy of Continuing Education

A progressive approach to continuing education for individuals with developmental and intellectual disabilities

Assisting individuals with disabilities to reach their fullest potential and in the process, encouraging a more accurate view of both themselves and the world around them.

Academy of Continuing Education Group Session Catalogue

ACE is a DDD qualified Program in conjunction with Community Access Unlimited

ACE
The Academy of Continuing Education

ABOUT US

"TELL ME AND I FORGET, SHOW ME, AND I MAY REMEMBER, INVOLVE ME, AND I WILL UNDERSTAND SO THAT I CAN LEARN"
-ANCIENT CHINESE PROVERB

COMMUNITY ACCESS UNLIMITED

is a private non-profit agency that provides support services for individuals with disabilities, at-risk youth, and people in need of affordable housing throughout New Jersey for over 40 years.

THE ACADEMY OF CONTINUING EDUCATION (ACE)

is an innovative program for people with disabilities who have graduated from the educational system. ACE promotes learning and job-skills training in an academic setting. ACE offers a learning situation that is tailored to every participant by addressing the multiple modalities of learning. Through hands on activities and an attention to the learning styles of each participant, students are immersed in the subject area and will gain skills that can be applied in developing career interests and may expand dreams and visions for future employment.

OUR CURRICULUM

Whenever possible, ACE curriculum is developed in accordance with New Jersey Department of Education guidelines, implementing Core Curriculum Standards along with compatible Learning Strands, Cumulative Progress Indicators and Student Learning Objectives. Groups meet in Cranford once or twice a week for two hours each over a period of 4-8 weeks. ACE is licensed by the Division of Developmental Disabilities. ACE groups are billed as day program services.

CRITERIA FOR ACCEPTANCE

Groups are located at 70 Myrtle Street, Cranford, NJ. The location also includes a cafeteria space and is accessible by Access Link. If you are traveling via Access Link, the group session may be accessed by Door A. If you are traveling by car or other transportation mode, you may enter through Door D.

ACE provides transportation for current students who have no other means of transportation and live within 4.0 miles of 70 Myrtle St. Cranford, NJ (currently) or ACE Site, pending staff availability. Transportation will only be available for students taking both the AM & PM session on the day that transportation is requested.

If transportation is needed but cannot be offered, the following resources may be able to help:
Access Link (From NJ Transit): 800-955-2321
Paratransit: 908-241-8300
Sky View Transportation (DDD Approved): 973-477-8315 or skytransportation@hotmail.com
Real Life Choices Transit: 908-502-5072 or jimkieling@yahoo.com.

COST

In the DDD Supports Program, cost is based on the individual's tier.

ACE SCHEDULE

The Academy of Continuing Education

ACE MISSION STATEMENT

It is our mission at Community Access Unlimited's Academy of Continuing Education to help each participant reach their fullest academic potential and in the process, encourage a more accurate view of both themselves and the world around them. Through our understanding of each participant's needs and vision for the future, we will strive to offer a viable educational component that will assist them in taking their first steps in furthering their academic journey through life and promote job readiness and a career path.

WEEKLY SCHEDULE

	Morning Session 10:00 AM –12:00 PM			Afternoon Session 1:00 PM—3:00 PM		
Monday	Basic Math A	Lifetime Math 1		Basic Reading A	Reading & Writing 1	
Tuesday	Musical Expression	Science		Theatre & Performance		
Wednesday	History			Career Preparation & Basic Finance Beginner & Intermediate Computers		
Thursday	Jewelry Design & Merchandising	Lifetime Math 2		Reading & Writing 2	Media Literacy	Card Making & Merchandising
Friday	Visual Arts Digital Arts			Self Help & Understanding		

ACE
The Academy of Continuing Education

SESSION DESCRIPTIONS

MONDAYS	TUESDAYS
10:00 AM—12:00 PM	**10:00 AM—12:00 PM**
LIFETIME MATH 1 *For students who have mastered basic math, we will reinforce multiplication and division skills and apply math skills to everyday usage such as counting money & budgeting.* **BASIC MATH A** *An introduction to math that will reinforce basic operations like subtraction, addition and basic multiplication.*	**MUSICAL EXPRESSION** *We will explore the elements of rhythm, melody, harmony, form, and style, with hands-on playing and vocal activities.* **SCIENCE** *Learn about the world around us as we study earth science, space science, and life science through interactive activities, virtual field trips, and experiments using critical thinking.*
1:00 PM—3:00 PM	1:00 PM—3:00 PM
READING & WRITING 1 *This group will reinforce your skills to make reading more enjoyable, to explore novels that you can relate to, and to write clearly and concisely.* **BASIC READING A** *An introduction to reading that reinforces the alphabet, the use of vowels, consonants, and word blends, and progresses to pre reading. Read alouds and writing exercises are also incorporated.*	**THEATRE & PERFORMANCE** *Learn about the history, technical/production and performance aspects of theatre through role playing, method acting, skits, and plays. You'll learn about famous and award winning plays dating from Shakespeare's Globe Theatre to the present day.*
WEDNESDAYS	
10:00 AM—12:00 PM	1:00 PM—3:00 PM
HISTORY *Discuss current events, learn about U.S. History, investigate ancient civilizations, and explore other countries and people who make up our world.*	**CAREER PREPARATION & BASIC FINANCIAL LITERACY** *Learn about career options, resume preparation, interviewing and managing a budget.* **BEGINNER/INTERMEDIATE COMPUTER SKILLS** *Beginners will focus on using email and MS Word independently. Intermediates will learn more advanced skills such as Excel and PowerPoint.*

ACE
The Academy of Continuing Education

SESSION DESCRIPTIONS

THURSDAYS	FRIDAYS
10:00 AM—12:00 PM	**10:00 AM—12:00 PM**
LIFETIME MATH 2 *For students who have mastered Lifetime Math 1, this group builds on everyday math skills using equations, geometry, percentages, and intermediate level math vocabulary.* **JEWELRY DESIGN & MERCHANDISING** *Are you interested in design? Do you love being creative? This group will create and market original jewelry and provide business skills and experience.*	**VISUAL ARTS** *Learn about different styles of visual arts by exploring famous artists and their works, and apply these skills to create original artwork.* **DIGITAL ARTS** *Learn how to use online and software applications to edit photos and to create original art work.*
1:00 PM—3:00 PM	1:00 PM—3:00 PM
READING & WRITING 2 *A more advanced version of Reading & Writing 1—this session will challenge avid readers and enthusiastic writers to take their skills to the next level.* **MEDIA LITERACY** *Students will learn about the role that media plays in history and current events, the ways media influences our opinions and purchasing decisions, and safe and effective use of social media.* **CARD MAKING & MERCHANDISING** *Learn how to make and market greeting cards such as Birthday Cards, Holiday Cards, and Cards for special occasions.*	**SELF UNDERSTANDING/ PEER LEADERSHIP** *Explore the many facets that make every person unique. Gain insight into emotions, behaviors, and peer interaction while developing communication and problem solving skills.*

ACE
The Academy of Continuing Education

INTEREST FORM

COMMUNITY ACCESS UNLIMITED | ACE SESSIONS| ADULT REGISTRATION FORM

_____ _____
First Name Last Name

_____
Street Address

_____ _____
City, State, Zip Phone

_____
Email Address ***Required***

Male_____ Female_____ DOB _____/_____/_____ Age_____

_____
Emergency Contact Name ***Required***

_____
Emergency Contact Phone ***Required***

Medicaid Eligible: _____ Private Insurance: _____ DDD Eligible: _____

Last Educational Setting Attending & When: _____

CRITERIA FOR ACCEPTANCE

Pre-screening for interview completed by ACE Director
ACE Intake Forms must be completed prior to interview
CSP (Fee for Service) Contract has to be completed and signed
Must be accompanied by a copy of a Photo ID

To schedule an interview: Contact the Director of the Academy of Continuing Education
908-354-3040 | info@caunj.org

ACE REGISTRATION

The Academy of Continuing Education

COMMUNITY ACCESS UNLIMITED | ACE SESSIONS| ADULT REGISTRATION FORM

PLEASE SELECT YOUR GROUPS

THIRTY (30) MINUTE VIRTUAL SESSIONS

Group	Day	Time	
Basic Math A	Monday	10:00 AM—12:00 PM	
Lifetime Math 1	Monday	10:00 AM—12:00 PM	
Reading & Writing 1	Monday	1:00 PM—3:00 PM	
Basic Reading A	Monday	1:00 PM—3:00 PM	
Musical Expression	Tuesday	10:00 AM—12:00 PM	
Science	Tuesday	10:00 AM—12:00 PM	
Theatre & Performance	Tuesday	1:00 PM—3:00 PM	
History	Wednesday	10:00 AM—12:00 PM	
Career Prep. & Financial Literacy	Wednesday	1:00 PM—3:00 PM	
Beginner & Intermediate Computer	Wednesday	1:00 PM—3:00 PM	
Jewelry Design & Merchandising	Thursday	10:00 AM—12:00 PM	
Lifetime Math 2	Thursday	10:00 AM—12:00 PM	
Card Making & Merchandising	Thursday	1:00 PM—3:00 PM	
Reading & Writing 2	Thursday	1:00 PM—3:00 PM	
Media Literacy	Thursday	1:00 PM—3:00 PM	
Visual Arts & Digital Art	Friday	10:00 AM—12:00 PM	
Self Help & Understanding	Friday	1:00 PM—3:00 PM	

Cost of the sessions may be covered by an individual's budget
(through the NJ Division of Developmental Disabilities) or private pay.

Please make checks and Money Orders out to: Community Access Unlimited, Name of Group, Date of Event/Group and Full Name of Attendee must be included with payment.

Mail to:
Community Access Unlimited
C/O The Academy of Continuing Education
80 West Grand St. Elizabeth, NJ 07202

COMMUNITY ACCESS
UNLIMITED

80 West Grand Street

Elizabeth, NJ 07202

Phone: 908-354-3040 TTY/TTD: 908-354-4629

Fax: 908-354-2665 www.caunj.org

NON-PROFIT
ORGANIZATION

U.S. POSTAGE PAID

PERMIT 225

Elizabeth, NJ

NOW ENROLLING

Through hands-on activities that fit the needs of individuals with different abilities, students of the ***Academy of Continuing Education (ACE)*** have the opportunity to immerse themselves in new and exciting subject areas and gain skills that can be applied in developing career interests that may precede a vision for future employment.

Call today to schedule a tour and interview at our Cranford location!

FOR MORE INFORMATION, CONTACT US AT 908-354-3040 OR AT INFO@CAUNJ.ORG